

The
Update Process for the
South Carolina School Facilities Planning and Construction Guide

February – September	Subcommittees meet and consider proposed changes for the Guide in public meetings announced on the OSF website. Working drafts of the Guide are posted on the OSF website after each meeting for public review and comment.
October	The full committee reviews draft Guide with subcommittee changes. The draft Guide with subcommittee changes is posted on the OSF website for public comment for 30 days prior to the annual committee meeting along with an agenda for the meeting.
November	<p>The full committee meets and votes on the draft Guide with subcommittee changes and determines the implementation date.</p> <p>The full committee also votes on actions delegated to the OSF staff.</p>

The update process is designed to ensure a deliberative process involving appropriate and timely comment from the public as well as active participation by the Committee. Written comments submitted to the OSF will be directed to the appropriate subcommittee for consideration. All comments should be submitted no later than March of the year to be considered by both subcommittee and the full committee for inclusion in the next Guide. Comments submitted after March may be deferred to the next year by the subcommittee.

Please submit comments in written form either by mail or e-mail addressed to:

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